

February 1, 2009

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES,
VOLUNTEER FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: SANDRA L. DAVID
STATE CONTRACT PROCUREMENT SUPERVISOR
302-857-4556

SUBJECT: **AWARD NOTICE**
**CONTRACT NO. WSCA 06405 VEHICLE LIFTS AND RELATED GARAGE
EQUIPMENT**

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KEY CONTRACT INFORMATION**

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KEY CONTRACT INFORMATION

1. MANDATORY USE CONTRACT:

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REF: Title 29, Chapter 6911(d) Delaware Code. Every state department and agency within the Executive Branch and Judicial Branch of the state government shall procure all material, equipment and nonprofessional services through the statewide contracts administered by the Government Support Services, Office of Management and Budget. Delaware State University, Delaware Technical and Community College, the operations funded by Public School Districts, Delaware Transit Corporation, Department of Elections, the Legislative Branch and the Board of Pension Trustees and their consultants are specifically exempted from the requirements of this subsection.

2. CONTRACT PERIOD:

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Each Vendors contract shall be valid for a one (1) year period from February 1, 2009 through January 31, 2010. Each contract may be renewed for four (4) additional one (1) Year period, through negotiation between the contractor and the Government Support Services. Negotiation must be initiated no later than ninety (90) days prior to the termination of the current agreement.

3. VENDOR:

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Mohawk Resources, Ltd
PO Box 110, Vrooman Ave
Mohawk Industrial Park
Amsterdam NY 12010-0110

Contact Person: Steven Perlstein

For Mohawk and Hunter Contract pricing see: <http://www.mohawklifts.com/gov/>

Manufacturer's Website: <http://www.mohawklifts.com/>

4. SHIPPING TERMS:

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Freight on Board (FOB) Destination

Freight: Freight is FOB Destination in the 48 contiguous states and the District of Columbia. Freight to Alaska or Hawaii will be FOB Seattle WA or Long Beach CA.

Palletization: Shall comply with all local, state and federal rules

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5. **DELIVERY AND PICKUP:**

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15 days After Receipt of Order (ARO) for in-stock equipment.

8-12 weeks After Receipt of Order (ARO) for "built to order" equipment.

Palletization: Shall comply with all local, state and federal rules

6. **PRICING:**

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Mohawk Product Line Pricing is 15.59% Discount off Manufacturer's published List Price dated 7/17/08.

Note the following quantity price breaks for 2 post models: A-7, System I, LMF-12 & TP-16:

These discounts apply based on one order, one shipment to one location: 6Lifts at an additional 5% off; 3 TP-15 @ LMF-12 pricing; 12 lifts at an additional 10% off.

Hunter Automotive Service Equipment Contract net pricing can be found on Mohawk's website.

For Mohawk and Hunter Contract pricing see: <http://www.mohawklifts.com/gov/>
Manufacturer's Website: <http://www.mohawklifts.com/>

Prices will remain firm for the term of the contract year.

ADDITIONAL TERMS AND CONDITIONS

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7. **BILLING:**

The successful vendor is required to "Bill as Shipped" to the respective ordering agency(s). Ordering agencies shall provide at a minimum the contract number, ship to and bill to address, contract name and phone number.

8. **PAYMENT:**

The agencies or school districts involved will authorize and process for payment each invoice within thirty (30) days after the date of receipt. The contractor or vendor must accept full payment by procurement (credit) card and/or conventional check and/or other electronic means at the State's option, without imposing any additional fees, costs or conditions.

9. PRODUCT SUBSTITUTION:

All items delivered during the life of the contract shall be of the same type and manufacture as specified unless specific approval is given by the Government Support Services to do otherwise. Substitutions may require the submission of written specifications and product evaluation prior to any approvals being granted.

10. HOLD HARMLESS:

The contractor agrees that it shall indemnify and hold the State of Delaware and all its agencies harmless from and against any and all claims for injury, loss of life, or damage to or loss of use of property caused or alleged to be caused, by acts or omissions of the contractor, its employees, and invitees on or about the premises and which arise out of the contractor's performance, or failure to perform as specified in the Agreement.

11. NON-PERFORMANCE:

In the event the contractor does not fulfill its obligations under the terms and conditions of this contract, the ordering agency may purchase equivalent product on the open market. Any difference in cost between the contract prices herein and the price of open market product shall be the responsibility of the contractor. Under no circumstances shall monies be due the contractor in the event open market products can be obtained below contract cost. Any monies charged to the contractor may be deducted from an open invoice.

12. FORCE MAJEURE:

Neither the contractor nor the ordering agency shall be held liable for non-performance under the terms and conditions of this contract due, but not limited to, government restriction, strike, flood, fire, or unforeseen catastrophe beyond either party's control. Each party shall notify the other in writing of any situation that may prevent performance under the terms and conditions of this contract.

13. AGENCY'S RESPONSIBILITIES:

The Agency shall:

- a. Examine and review in detail all letters, reports, drawings and other documents presented by the Contractor to the Agency and render to the Contractor in writing, findings and decisions pertaining thereto within a reasonable time so as not to delay the services of Contractor.
- b. Give prompt written notice to the Contractor whenever the Agency observes or otherwise becomes aware of any development that affects the scope or timing of the Contractor's services.

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14. **ORDERING:**

All orders and payment will be issued directly to ordering agency.

The Master Price Agreement Number MUST be shown on all Purchase Orders issued against this Agreement.

15. **FORMAL CONTRACT AND/OR PURCHASE ORDER:**

No employee of the Contractor(s) is to begin any work prior to receipt of a State of Delaware Purchase Order signed by authorized representatives of the agency requesting service, properly processed through the State of Delaware Accounting Office. A purchase order, email, fax or State of Delaware's credit card shall serve as the authorization to proceed with work in accordance with the bid specifications and the special instructions, once it is received by the Contractor(s).